



CITY OF HOUSTON

Job Posting

1	<i>Applications accepted from:</i>	ALL PERSONS INTERESTED
2	<i>Job Classification</i>	CRIMINALIST II/SEROLOGIST
3	<i>Posting Number</i>	PN #105615
4	<i>Department</i>	HOUSTON POLICE DEPARTMENT
5	<i>Division</i>	CRIME LABORATORY
6	<i>Section</i>	N/A
7	<i>Reporting Location</i>	1200 TRAVIS, 26 th FLOOR *
8	<i>Workdays & Hours</i>	MONDAY – FRIDAY, 8:00 A.M. – 4:00 P.M.*
		*Subject to change

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DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS
Receive, secure, preserves, inventories and stores biology evidence according to established procedures. Analyzes biology evidence, keeps precise records, develops accurate conclusions, and generates reports according to established procedures. Testifies in court regarding the scientific conclusions obtained from the analysis of the evidence. Provides technical assistance to police officers, assistant district attorneys, other law enforcement agencies and civic groups. Participates in laboratory projects and completes tasks as assigned by supervisor.

WORKING CONDITIONS
The position requires stooping, bending and/or lifting of items of up to 30 pounds with occasional periods of walking on rough surfaces. There may be exposures to excessive levels of chemicals and biological substances, and/or contagious diseases.

MINIMUM EDUCATIONAL REQUIREMENTS
Requires a Bachelor’s degree in Biology, Molecular Biology, Biochemistry, Genetics or a related field. Course work in Biochemistry, Molecular Biology and Genetics required. Transcripts required.

MINIMUM EXPERIENCE REQUIREMENTS
Two (2) years of experience in a forensic laboratory as a Criminalist are required. A Masters or Ph.D can be substituted for one year of experience.

MINIMUM LICENSE REQUIREMENTS
Must have a valid Texas Class “C” driver’s license and be in compliance with the City of Houston’s policy on driving. (AP 2-2).

PREFERENCES
Preference will be given to applicants with DNA experience in a crime lab.

SELECTION/SKILLS TESTS REQUIRED
None.

SAFETY IMPACT POSITION

☒ Yes No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

SALARY INFORMATION

Factors used in determining the salary offered include the candidate’s qualifications as well as the pay rates of other employees in this classification.

Salary Range - Pay Grade 19

\$1,738.00 - \$1,801.00 Biweekly \$45,188.00 - \$46,850.18 Annually

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OPENING DATE

July 6, 2005

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CLOSING DATE

Open Until Filled

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APPLICATION PROCEDURES
Original applications only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, First Floor. **Successful candidates will be notified of their application status. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided. Our TDD phone number is (713) 837-9496.**

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